**FairWild Labelling Rules Derogation Report Form (Temporary Exemption)**

This template is available at www.fairwild.org. Completed forms should be sent to secretariat@fairwild.org.

|  |  |
| --- | --- |
| Name of FairWild Registered Company |  |
| Derogation reference number | *As provided by FairWild Foundation at the time of approval.* |
| Details of original derogation request | *Ingredients, volumes, and duration of the original approved request.* |
| Details of the actual derogation made | *Ingredients, volumes, and duration of the actual derogation made. Please also provide information on the origins and certification status of materials substituted.* |
| Name of customers supplied and FairWild-labelled retail products affected | *This field to be filled out by Traders/Processors supplying FairWild Licensees (brandholders).* |
| Compensation to be paid to the FairWild derogation fund. | *Please calculate the amount due based on the estimated loss of Premium fund contribution on the materials affected. Please provide a brief description of how the amount was calculated.*  |
| Update on situation causing the original derogation to be requested, and efforts made to reduce future risk.  |  |
| Name and position of person making the report. |  |
| Date of the report. |  |
| Permission to share the report with the Fair For Life scheme. | *Please confirm if this report may be shared with the Fair for Life scheme, to aid reporting and information exchange in cases where derogated ingredients have also been approved for use in Fair for Life labelled products. If not relevant, state “Not applicable”.* |